



INTEROFFICE MEMORANDUM
Minutes
Roadway Agreement Committee
Public Works Main Conference Room
June 1, 2022

Members Present: Diana Almodovar – Development Engineering Division (Chair)
Renzo Nastasi – Transportation Planning Division
Ghulam Qadir – Public Works Engineering Division
Humberto Castillero – Traffic Engineering Division
Tamara Pelc – Real Estate Management Division
Nicolas Thalmueller – Planning Division

County Staff Present: Roberta Alfonso – County Attorney’s Office
Joy Carmichael – County Attorney’s Office
Susan Martin – Risk Management Division
Jennifer Cummings – Public Works Engineering Division
Yahaira Gines-Rios – Public Works Engineering Division
Matthew Kalus – Development Engineering Division
Brian Sanders – Transportation Planning Division
Blanche Hardy – Transportation Planning Division
Matthew Ulmer – Development Services Department
Heather Brownlie – Transportation Planning Division
Tammilea Chami – Transportation Planning Division
Nannette Chiesa – Transportation Planning Division

Ms. Almodovar called the meeting to order at 9:05 a.m.

Public Comment

Ms. Almodovar inquired as to Public Comment – no members of the public wished to speak.

Approval of Minutes

The Committee reviewed the minutes from the May 4, 2022 Roadway Agreement Committee (RAC) Meeting.

Ms. Pelc made a motion, with a second by Mr. Castillero to approve the May 4, 2022 Roadway Agreement Committee Meeting Minutes as presented. Motion carried unanimously.

The Committee reviewed the minutes from the April 28, 2022 Special Roadway Agreement Committee (RAC) Meeting.

Mr. Castillero made a motion, with a second by Ms. Pelc to approve the April 28, 2022 Special Roadway Agreement Committee Meeting Minutes as present. Motion carried unanimously.

Activity Summary

Ms. Almodovar reviewed the upcoming BCC Items.

Ms. Almodovar asked about the BCC date for Second Supplemental Road Agreement to Hartzog Road and Ms. Brownlie confirmed the agreement was approved at the May 24, 2022 BCC meeting.

Ms. Brownlie noted that 49 trips were allocated to Town Center West (Silverleaf) on May 4, 2022 along with the corresponding amount of Transportation Impact Fee Credits.

RAC CONSENT AGENDA ITEMS:

Winter Garden-Vineland McDonald’s Proportionate Share Agreement

Road Affected: Vineland Avenue and Winter Garden-Vineland Road
Previous RAC: None
In Attendance: None

- Page 1 – add “a portion of” to Parcel ID Number
- Page 2 (2nd Whereas) – replace “Deficient Segment 2” with “Deficient Segment 3”
- Exhibit B – add “a portion of” to Parcel ID Number

Mr. Qadir made a motion, with a second by Ms. Pelc, to approve the Proportionate Share Agreement for the Winter Garden-Vineland McDonald’s with changes discussed. Motion carried unanimously.

VW Orlando Proportionate Share Agreement

Road Affected: Orange Blossom Trail and Sand Lake Road
Previous RAC: None
In Attendance: Sarah Davenport

Mr. Qadir made a motion, with a second by Ms. Pelc, to approve the Proportionate Share Agreement for VW Orlando as presented. Motion carried unanimously.

RAC NON-CONSENT PROPORTIONATE SHARE ITEM:

Wells Fargo (Hamlin) Proportionate Share Agreement

Road Affected: Avalon Road /CR 545
Previous RAC: None
In Attendance: Jim Willard

Mr. Castellero made a motion, with a second by Mr. Qadir, to approve the Proportionate Share Agreement for Wells Fargo (Hamlin) as presented. Motion carried unanimously.

RAC AGENDA ITEMS:

Second Supplement to the Hamlin West Amended & Restated Road Network Agreement

Road Affected: New Independence Road and Avalon Road (CR 545)
Previous RAC: 01/19/2022
In Attendance: Jim Willard, Dennis Seliga, Steve Kreidt

Due to a timing issue and the corresponding DRC item not yet having gone to the BCC, a RAC re-approval is needed.

Mr. Castellero made a motion, with a second by Ms. Pelc, to re-approve the Second Supplement to the Hamlin West Amended & Restated Road Network Agreement as presented. Motion carried unanimously.

COMMITTEE DISCUSSION: Silverleaf Intersection

In Attendance: Jim Willard, Dennis Seliga, Steve Kreidt, Scott Gentry, Richard Jerman, Ken Kupp, Denver Marlow, and Marc Stehli

Mr. Nastasi asked that this item be discussed to review the taper lengths for the intersection of Porter Road and Avalon Road (CR 545).

Mr. Nastasi stated there needs to be a distance for the taper at both the north and the south ends and the County does not want to create an hourglass. A new proposal for the intersection was put up on the screen for review.

Mr. Kreidt suggested a hybrid approach of continuing the design while the first submittal is being reviewed.

Mr. Sanders stated the PDS is moving forward but not yet complete. Mr. Nastasi asked that the BCC date be pre-scheduled for August 2022, if possible. A Community Meeting still needs to be scheduled and held in the interim.

Mr. Castellero asked if the intersection in the design would be a normal crown or super elevation. Mr. Castellero discussed the design speeds needed and how the MOT would need to be managed.

Engineering Concepts Discussed:

- Lower design speed when approaching the intersection for the interim condition - add signage
- Limits for the intersection improvement reviewed:
 - North side seems reasonable
 - South side gets to the other side of the overpass
- Due to tight schedule to complete design and get to construction cannot add to length of tapers
- Mr. Nastasi requested ultimate streetlighting installed with the advanced construction of the intersection
- Mr. Castellero stated the taper cannot end in the middle of the curve unless safety measures installed
- Mr. Castellero asked for a signal plan and timing for the signal
- Through lanes will be received into the current Boyd development which is already under construction
- Retention contained in one basin so all runoff goes to existing pond which has already been constructed
- Permit modification are needed which takes time to complete
- 10-foot multi-purpose paths are proposed on both sides of the Avalon Road (CR 545) and will be constructed

Mr. Stehli from Poulos & Bennett indicated that the 60% design plans have been prepared already even though PDS is not yet approved. Mr. Qadir stated that the design cost and fee are not yet approved and that needs to be negotiated.

No impact fee credits will be requested for the work to be completed – 6.5 million in escrow already credited.

Road segments 1 and 2 will be advanced into design and construction ASAP after the PDS receives BCC approval.

Mr. Nastasi stressed the need to coordinate with Traffic Engineering for the intersection and the traffic signal.

Mr. Kreidt asked for a rolling review with an over-the-shoulder review and to spend time familiarizing reviewers first.

The Applicants thanked the Committee for the time to review the project and the proposal in detail.

[BREAK 10:00 a.m. to 10:16 a.m.]

First Amendment to Proportionate Share Agreement for Prime Logistics Center

Road Affected: Taft-Vineland Road

Previous RAC: 02/16/2022

In Attendance: Greg Lee, Yaima Seigley

Mr. Lee provided an overview as to why he is returning with a First Amendment to the Proportionate Share Agreement for Prime Logistics separate from the Right-of-Way discussion.

Page 1

- Lines 11-12 Only one Parcel ID that is valid – need to remove all others
- Lines 27-28 the address for the owner needs to match what is listed in Sunbiz

Page 2

- Header (Page 2 and following) needs to include name of owner BSREP

Page 3

- Line 115 Fill in blank for Project Number
- Line 120 fill in date of Denial Memo
- Line 121 fill in CMS #

Page 5

- Need to move Notices Section to center of page
- Line 189 need to separate out the default provisions or add to line 133 instead
- Line 206 Spell out “California” rather than just “CA”

Page 6

- Lines 216-240 Need to move Notices Section to center of page
- Line 249 update from 10 days to 30 days which is the new timeframe for recording

Page 7

- Line 277 change “multiple counterparts” to “up to two counterparts”
- Line 278 change “all” to “both”

Page 8

- Delete Blank Page

Page 10

- BSREP not registered in the state of Florida so need Documentation submitted to show signatory authority
- Notary Acknowledgement needs to match Signature Block

Page 11

- Line 359 add quotation marks around the letter A so it reads Exhibit “A”

Page 12

- Lines 408-409 need to update the parcel numbers since most are no longer valid

Page 13

- Pagination needs to be corrected – shows Page 13 of 12
- Please switch table to show as landscape instead of portrait so more legible
- Fix heading to match title of Table itself

Page 14

- Need an additional table included if in fact two deficient segments exist for this project

Need to determine if there are two deficient segments or only one. Only one table is included, but the text of the document shows two deficient segments. Additional changes may be needed to Section 3 if only one deficient segment.

Ms. Pelc made a motion, with a second by Mr. Castellero, to approve the First Amendment to Proportionate Share Agreement for Prime Logistics Center with changes as discussed, subject to review and approval of the exhibits by Survey, and subject to final review by the RAC Committee. Motion carried unanimously.

Ms. Almodovar adjourned the meeting at 10:48 a.m.

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding, he or she should contact the Orange County Communications Division at (407) 836-5631. Para mayor información en español, por favor llame al (407) 836-3111.